



www.camprockledge.com

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CAMP ROCKLEDGE

Summer Job Application

This application is to be completed by all applicants for any position at Camp Rockledge.
It will help us provide a safe and secure environment for all campers and staff.

Personal Information:

Full Name: _____

Current Address (Street/City/State/Zip): _____

Home Phone: _____ Work/ Cell Phone: _____

Age: ____ Date of Birth: _____ Email: _____

Social Security # (if any) N/A (non-paying volunteer): _____

Do you have a current driver's license? No Yes: License number _____ State _____

Education level (if any) and name of High School, College or University: _____

Planned period of working: Start Date: _____ End date: _____

Position(s) desired: ____ C.I.T (volunteer) ____ Counselor ____ All-Around Person ____ Kitchen Worker

The total number of weeks working: _____

Please list your experience:

Please list your hobbies and interests:

In a few words please state why you are interested in this position:

How did you hear about us? _____

Please list your reference(s) : _____

Counselor-in-Training Program

Our Counselor-in-Training (CIT) program is a hands-on leadership experience designed for high school students, between the **ages 15 to 18 years old**, who want to become leaders and develop new skills in specialized activities. They will be acting as camp counselors, while being trained and assisted by our experienced staff.

Enrollment Fee:

CITs will participate in all camp activities and share the same amenities as the campers and staff. The Camp Rockledge staff will be required to train and keep a watchful eye on all campers and CITs on a day to day basis. As a result, we ask that first year CITs pay a flat, non-refundable **enrollment fee of \$200** that reserves their spot in the program and covers the cost of materials, meals and mentorship for the 2-4 week probationary period. Second year CITs pay \$100 and third year CITs are free.

Probationary Period & Volunteer Work:

A probationary period for CITs is essentially a trial. It is often referred to as an orientation or training period prior to when the new hire is considered a permanent employee. During this time both the CITs and the camp supervisor should consider and evaluate the suitability of the placement. CITs will participate in a **2 week minimum** probationary period where they will train and work alongside our hired camp staff. These 2 weeks will help determine if the CIT has the qualities and skills necessary to join our team of counselors. Depending on their progress and potential, CITs may be invited to train for up to 4 weeks (does not need to be consecutive). Volunteer hours will be recorded for all CITs for the duration of the CIT program.

Scheduling:

Camp Rockledge takes the CIT program very seriously and from past experiences have decided that CITs are not guaranteed to train in the program at the same time as their friends (campers, counselors, and/or fellow CITs). CIT schedules will be dispersed throughout the 6-8 week summer camp session.

Employment:

Each CIT meets with the camp director and supervisor for a final evaluation during the last days of their session. CITs who successfully complete the 2-4 week training program are asked to submit a job application for the following camp season.

IMPORTANT TO NOTE:

Please be advised that not everyone has the leadership skills required to become a camp counselor and that's okay! If the camp director and/or supervisor deems the CIT not ready for hire, they will be asked to reapply for the following year or leave the training program early.

1, (print name) _____ have read the following CIT program information and agree with the CAMP ROCKLEDGE terms and conditions.

Security

Note:

Please be advised, that it is strictly prohibited to carry out video and audio recording at the campsite without The vocal or written permission of the director of Camp Rockledge. Since this is a gross violation of the rights of third parties and the camp rules, you may not share, transfer or upload any unauthorized photo, video or audio content to the Internet, social media, or an individual without the permission of the Camp Director.

Code of Ethics

1. Staff failing to respond to the authority of all camp leadership will be dismissed.
2. Staff failing to abide by the camp rules and schedules (exceptions: sickness, injury) will be dismissed.
3. Unacceptable behavior will not be tolerated. Any act deemed unacceptable by the Camp Director could result in immediate dismissal.
4. Staff who destroy camp property (buildings, equipment, vehicles, grounds, personal items etc.) will be responsible for the cost of repair or replacement.
5. Any staff member caught with alcohol, tobacco/vape products and/or drugs will be dismissed immediately.
6. Failure to meet signed contract guidelines may result in pay reduction and/or immediate dismissal.
7. Staff members are expected to work the amount of weeks discussed upon hire. Failure to do so will result in a pay reduction.

Initials: _____

Release of Claims

I, (print name) _____, hereby release and waive any claim or cause of action which may occur against "Camp Rockledge" and any volunteer or employee and any other person acting with the permission of either arising out of any injury to my person or property during my stay at Camp, in transit to and from Camp, or during any activity approved by and of said person, and I agree to assume any claim which I might have against any said persons for injury as herein stated.

Initials: _____

Authorization

The Information I have provided on this application is accurate to the best of my knowledge and that falsified statements are grounds for dismissal. "Camp Rockledge" has my permission to check my references and complete a background check (required of all volunteers and staff who will be working with children).

Signature of Applicant _____ **Date** _____

Signature of Parent (if applicant is under 18 years old) _____ **Date** _____